



Celebrating Solano's Workforce Gala Guidelines & Application for Business/Participant/Community Partner/Youth Leadership Awards

In honor of September's National Workforce Development Month, the Workforce Development Board (WDB) of Solano County is currently accepting nominations for the Celebrating Solano's Workforce Gala. There will be six (6) awards presented at the Gala spanning four categories: Businesses (two awardees), Workforce Participants (two awardees of current participants or alumni), Community Partners (one awardee) and Youth Leadership (one awardee age 16 to 24). Staff and partners are highly encouraged to participate. Each individual is eligible to submit up to two (2) nominations per category for consideration.

All nominations must be received by Friday, August 23, 2019 at 3:00PM. Late submittals will not be accepted. To submit a nomination, please email the completed application packet and nomination form to Tammy Gallentine at tgallentine@solanowdb.org.

Review all specifications and criteria before you begin. Proposals must be submitted as follows:

Submission Requirements:

- Completed nomination form signed and dated by nominator.
- If nominating a **business or community partner**: On a separate sheet of paper, explain in 500 words or less how the business or community partner exemplifies workforce excellence and why the business or community partner deserves recognition. Be specific as possible.
- If nominating a **participant**: On a separate sheet of paper, explain in 500 words or less how the participant overcame barriers to employment and why the participant deserves recognition. Be specific as possible.
- If nominating a **youth**: On a separate sheet of paper, explain in 500 words or less how the youth exemplifies leadership in the workforce and why the youth deserves recognition. Be specific as possible.

Review and Selection Process:

An Awards Committee comprised of WDB Board members will evaluate each nomination and make a final decision for the six (6) awardees.

Awardees and nominators will be notified of the Awards Committee's decision via email. Awardees, a plus-one, and the nominator will be invited to attend the Celebrating Solano's Workforce Gala at no cost where the awardee will be recognized. The Gala will be held at the Green Valley Country Club in Fairfield, CA on Thursday, September 26, 2019.

If you have any questions concerning the nomination process, please email Chainey Brown at cbrown@solanowdb.org.



WORKFORCE DEVELOPMENT BOARD
OF SOLANO COUNTY

Celebrating Solano's Workforce Gala Nomination Form

All nominations must be received by August 16, 2019 at 3:00PM. Late submittals will not be accepted.

Please complete the following information

Nominee Information

Award Category: _____

Name: _____

Organization: _____

Job Title: _____

Address: _____

Email: _____

Phone (business): _____

Phone (mobile): _____

Nominator Information

Name: _____

Organization: _____

Job Title: _____

Email: _____

Phone (primary): _____

By signing this nomination form, I attest that the information presented concerning the nominee of this award is accurate and true to the best of my knowledge, and that no information presented pertaining to the nominee will result in the violation of privacy or will result in any known harm to the nominee.



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Nominator's Signature: _____ **Date:** _____